



**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY JULY 14, 2020
MINUTES**

CALL TO ORDER

A meeting of the City Council ("Council") of the Village of The Hills ("the Village") was held remotely by teleconference. Mayor Spencer called the meeting to order at 9:00 a.m. and the roll was called of the duly constituted officers and members of the Council to wit:

George Spencer, Mayor
Hilda Potsavich, Mayor Pro Tem
Robert Smith, Councilmember, Secretary

Jim Nelson, Councilmember, Treasurer
Rodney Thompson, Councilmember
Zac Carroll, Councilmember

and all said persons were present except Zac Carroll, thus constituting a quorum.

Also present were Wendy Smith May and Linda Lunney, Village of The Hills.

PUBLIC COMMENT

There were no comments.

APPROVAL OF MINUTES

Minutes of June 9, 2020 Regular Meeting

Mayor Pro Tem Potsavich moved approval of June 9, 2020 Regular meeting minutes; Secretary Robert Smith seconded the motion which carried unanimously.

APPROVAL OF FINANCE/TREASURER'S REPORT

Finance/Treasurer's Report for June 2020

The Finance/Treasurer's Report was reviewed. The city is still on track for revenues to exceed expenditures in the fiscal year budget.

Mayor Pro Tem Potsavich moved approval of the Finance/Treasurer's Report for June 2020; Secretary Smith seconded the motion which carried unanimously.

REPORTS

1. Law Enforcement

The May Law Enforcement was reviewed showing 10 warnings, 1 citation: 7 residents, 2 visitors and 2 contractors.

2. POA Liaison

Mayor Pro Tem Potsavich reviewed her written report including:

- Jordan Hernandez is the new site manager, starting July 1.
- The Board voted to move its meeting time to evenings only, with Executive Sessions starting at 5pm and regular meetings to begin at 6 pm. The meetings will also be remotely until further notice.
- The road sealing project is underway and all affected residents have been notified of the schedule and parking alternatives.
- The Architectural Committee will prepare a FAC sheet outlining the rules for fences
- The Board will add an action item to July Agenda regarding mandatory club membership to discuss the perimeters of a timeline for scheduling a vote by property owners regarding this requirement
- The Security Committee will look into the possibility of having a call box the cameras can control for emergency vehicles at unmanned gates

3. Park Liaison

Secretary Smith reported the following:

- Walking trail tying into the park trail
- Tree trimming along park sometime in July or August
- Putting gravel on the parking lot in September
- Planning for HillsFest was discussed
- Fundraisers for park projects
- Eagle Scout project

4. City Manager's Report

All items are covered under Business Items

5. Mayor's Report

Mayor Spencer expressed appreciation to the Council for the work they are doing and if they have ideas for anything they can do for the community to let him know. He also discussed how to distribute the proclamations to the club employees. It was suggested distributing the proclamations now and get the employees together afterward to take group pictures.

BUSINESS ITEMS

- 1. Discussion and possible action on Local Disaster Declarations, Travis County Orders and the Governor's Executive Orders**

Item will be discussed in Executive Session.

- 2. Discussion and possible action on an Interlocal Agreement with Travis County for Coronavirus Relief**

Item will be discussed in Executive Session.

- 3. Discussion and possible action on an Interlocal Agreement with the City of Lakeway and City of Bee Cave for an Emergency Management Coordinator**

Item will be discussed in Executive Session.

- 4. Discussion and possible action on an Ordinance and Design manual for Small Cell Nodes**

The Council discussed small cell nodes and agreed they needed to reach out the POA before a decision could be made.

- 5. Consider and approve an Election Agreement between Travis County and Village of The Hills**

Secretary Smith moved approval of an Election Agreement between Travis County and Village of The Hills; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

- 6. Discussion and possible action on an Ordinance Affirming Councilmember Terms**

Secretary Smith moved approval of an Ordinance Affirming Councilmember Terms; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

- 7. Consider and approve a proposal for irrigation and lawn restoration on Walking Trail Project VTH.002**

Wendy Smith May explained that it was unknown what specific irrigation and sod restoration would be needed so they were not included in the construction bid. Original estimates were up to \$40,000. This proposal for Sunscape is under \$20,000.

Treasurer Nelson moved to approve the proposal for irrigation and lawn restoration on Walking Trail Project; Mayor Pro Tem Potsavich seconded the motion which carried unanimously.

- 8. Consider and approve a proposal for additional stonework for Walking Trail Project VTH.002**

Ms. May informed the Council of the plan to cover the concrete rip rap on a portion of the walking trail with stonework. She requested the authority to spend up to \$7,500 for the additional stonework.

Mayor Pro Tem Potsavich moved to grant the City Manager the authority to spend up to \$7,500 for the stonework; Secretary Smith seconded the motion which carried unanimously.

9. Update on Walking Trail Project VTH.002

While working with the POA schedule for seal coating, ideally, the work will be completed before the seal coating reaches the same sections. If work is not completed, the materials will be staged on the trail, avoiding heavy trucks using the newly paved roads.

10. Consider and approve a proposal for irrigation maintenance on City properties

Wendy Smith May reviewed the Sunscape proposal for twice monthly irrigation checks on City properties and an allowance for repairs, if needed. The base cost is \$328.12 per month.

Mayor Pro Tem Potsavich moved approval of the Sunscape proposal; Secretary Smith seconded the motion which carried unanimously.

11. Greenbelt Update

The focus in addition to the park is to look into greenbelts for tall grass, fallen limbs, etc. Then prioritize which greenbelts need the most work including trimming and cleaning out underbrush for fire mitigation. A schedule will be developed for routine maintenance.

FY 2020-2021 BUDGET WORKSHOP

Wendy Smith May reviewed a printout of the draft budget and processes used to arrive at proposed numbers. The Mayor believes the property values will surpass the increases in property taxes due to improvements in the community.

ANNOUNCEMENTS AND REQUESTS

- New business items to be included on the next agenda

There were no requests.

EXECUTIVE SESSION

The Council went into executive session at 11:09

The Mayor and City Council may adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections §441.071 (Consultation with attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), §551.087 (Economic Development), §418.183 (Deliberations about Homeland Security Issues), and as authorized by the Texas Tax Code including, but not limited to Section 321.3022 (Sales Tax Information).

- Homeland Security Deliberations

The City Council went into Executive Session at 10:27 a.m.

The City Council came out of Executive Session at 11:10 a.m.

Business Item #1

Mayor Pro Tem Potsavich moved to take action as discussed in Executive Session and to extend the Disaster Declaration for 30 days; Treasurer Nelson seconded the motion which carried unanimously.

Business Item #2

Mayor Pro Tem Potsavich moved to take action as discussed in Executive Session; Treasurer Nelson seconded the motion which carried unanimously.

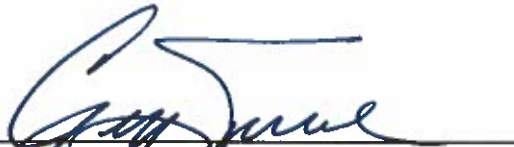
Business Item #3

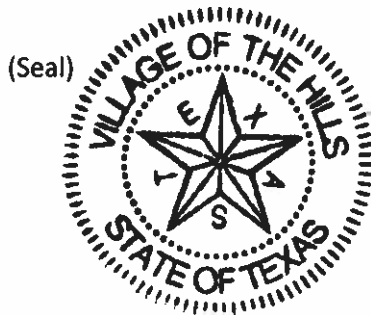
Mayor Pro Tem Potsavich moved to take action as discussed in Executive Session; Treasurer Nelson seconded the motion which carried unanimously.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:11 a.m.

Signed this 10th day of August 2020.


George Spencer, Mayor




Linda Lunney, City Secretary